

Improvement Application Form

Please provide the following information to apply for improvements to a property on shishálh Nation Lands.
Incomplete applications will **NOT** be reviewed.

TO APPLY: Submit in-person to huham Building Reception (5545 Hwy 101) or via email to lands@shishalh.com

Referred to Departments: ☐ Housing ☐ Lands ☐ Rights & Title ☐ sNGD
OFFICE USE ONLY

1. PROJECT LOCATION

Civic Address:

shishálh Nation Lands No.:

Lot #:

PID #:

Property Type: ☐ Rental ☐ Mortgaged ☐ Leased ☐ Other:

2. MAIN CONTACT (for all communication with shishálh Nation regarding project)

Name:

Relationship to Project: ☐ Lessee ☐ Mortgage Holder ☐ Contractor ☐ Other:

Company Name (if applicable):

Relationship to Nation: ☐ Nation Member ☐ Non-Nation Member
Provide Member # for GST exemption: _____

Address:

Email:

Phone Number:

3. LESSEE OR MORTGAGE HOLDER (if different than Main Contact)

Name: **Relationship to Project:** ☐ Lessee ☐ Mortgage Holder

Relationship to Nation: ☐ Nation Member ☐ Non-Nation Member
Provide Member # for GST exemption: _____

Address:

Email:

Phone Number:

4. PROJECT DESCRIPTION

Type of Application: ☐ House Improvements ☐ Secondary Structure Improvements ☐ New Secondary Structure ☐ Landscaping/Vegetation Removal

Funding Source: ☐ Independent ☐ Mortgage with Nation ☐ Grant ☐ Other:
(Housing Applications)

Brief Project Description:

Proposed Start Date:

Proposed Completion:

5. DEVELOPMENT INFORMATION

Does the proposed activity include any land-altering activity?

☐

Yes

Complete this section

☐

No

Skip to Section 6

Based on the results of our preliminary assessment, further archaeological study may be required. It is generally expected that any ground-disturbing work within shishálh Nation Lands will require archaeological monitoring or other archaeological studies. These studies provide necessary information to understand potential impacts of a project to shishálh Title and Rights. You will be contacted to arrange monitoring or other studies for your project.

The following is designed to ensure we understand the scope of the proposed project so that we may develop an accurate archaeological work-plan. Providing complete information will ensure the timely completion of paperwork and scheduling for archaeology related to your project.

Have previous archaeological studies been completed for the project area?

☐

Yes

☐

No

Will sediment (sand, soil, gravel, rock, etc.) be removed from the property?

☐

Yes

☐

No

Component	Ground Disturbance (length x width x depth)	Duration of Excavation (days)
☐ Foundation/basement excavations		
☐ Demolition		
☐ Septic installation/removal		
☐ Grading/surface scraping		
☐ Vegetation/tree removal		
☐ Utilities trenching		
☐ Driveway installation		
☐ Importation of fill		
☐ Other:		
☐ Other:		

6. CERTIFICATION

I/we, the undersigned, guarantee that the above information is complete and accurate to the best of my knowledge. I have read and understand that my application may be subject to a fee. I have read and understand the information provided in Section 5 regarding the need for archaeological studies.

Name:

Signature:

Date:

Name:

Signature:

Date:

7. ATTACHMENTS CHECKLIST

Your application should include all information necessary for the relevant shishalh Nation departments to complete an assessment of your proposed improvement. The purpose of this assessment is to form an understanding of the nature of the proposal and how it may affect shishalh, lands, resources, heritage properties, people, infrastructure, and housing. **Providing complete information will help ensure the timely completion of our assessment.**

Required:

- ☐ Improvement Application Form
 - ☐ Construction Drawings or Site Plans
 - ☐ Documents shared with other governments (e.g. SCRD permit applications, etc.)
- If yes, names and emails of your contacts:*

As Applicable:

- ☐ Photos
- ☐ Maps
- ☐ GIS Shapefiles
- ☐ Environmental or engineering studies completed to date
- ☐ Archaeology reports completed to date

8. AUTHORIZED REPRESENTATIVE CONSENT FORM *(optional)*

Complete this section if you would like a contractor to receive information regarding your project on your behalf.

Name:		Company:	
Phone Number:		Email Address:	
Consent to release information to authorized representative: I/we, the undersigned, have contracted with the above Contractor to facilitate the improvements of our property on shishálh Nation Lands. We hereby authorize said Contractor to be our Authorized Representative with regards to requesting pertinent information regarding our Leasehold property from shishálh Nation's departments. I/we, the undersigned, understand that by withholding this authorization, shishálh Nation will only release information to the Current Leaseholder directly per requirements of protection of privacy legislation.			
Name:			
Signature:		Date:	
Name:			
Signature:		Date:	