



shíshálh Nation Rights and Title Department

PO Box 740, 5555 Sunshine Coast Hwy, Sechelt, BC V0N 3A0

t 604-885-2273 | toll free 1-866-885-2275

lilxmit@shishalh.com | www.shishalh.com

How to Submit a Request for Consideration

The shíshálh Nation Rights and Title Department is the first point of contact for government, industry, and other proponents seeking consideration of a decision by shíshálh Chief and Council.

Your application will be reviewed as per the [shíshálh Nation Lands and Resources Decision-Making Policy](#). Please review this Policy closely.

To apply, please complete the following Rights and Title Application Form on pages 2 - 4. Please submit via email to lilxmit@shishalh.com along with all supporting documentation.

Upon receipt of your application, your file will be assigned a unique file number. Please reference your file number in the subject line of all correspondence with shíshálh Nation.

Should you have any questions, please inquire via email at lilxmit@shishalh.com or phone at 604-885-2273 ext. 298.

****Important:** Land-altering activity, including but not limited to tree/vegetation removal and ground disturbance (e.g., digging, grading, surface scraping, etc.), should not begin until we have completed our review of the project and you have received our approval. Please submit your application at least 4-6 months in advance of any land-altering activity.

****If you are applying for moorage:** Please see [Best Management Practices for Marine Docks](#) and [Best Management Practices for Fresh Water Docks](#) for details on moorage requirements.

Thank you for your application to the shíshálh Nation Rights and Title Department.



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OFFICE USE ONLY

File No:

Rights and Title Application Form

1. MAIN CONTACT *(for all communication with shishálh Nation Rights and Title Department)*

Name:

Relationship to project: *(please check one)*

Property Owner

Contractor

Tenure Holder

Government

Company

Company / Agency:

Address:

Email:

Phone Number:

2. PROPONENT or PROPERTY OWNER *(if different than Main Contact)*

Name:

Company / Agency:

Address:

Email:

Phone Number:

3. PROJECT DESCRIPTION

Type of Application:

(Please check one)

Municipal

Private

Commercial

Moorage

Industrial

Re-Zoning / OCP
Amendment

Home Building

Building

Private

Mining

Sub-division

Upgrades

Upgrades

Group

Forestry

Development

Other

Recreation

Commercial

Water/Utilities

Other

Public

Brief Project Description:

Project site address:

PID / Lot #:

Area (ha):

Proposed start date:

Proposed completion:

4. DEVELOPMENT INFORMATION

Does the proposed activity include any land-altering activity?

YES (complete this section)

NO (skip to section 5)

Based on the results of our preliminary assessment, further archaeological study may be required. It is generally expected that any ground-disturbing work within the shíshálh swiya will require an archaeological Preliminary Field Reconnaissance (PFR) and/or an Archaeological Impact Assessment (AIA). These studies provide necessary information to understand potential impacts of a project to shíshálh Title and Rights and will be the sole financial responsibility of the proponent. You will be contacted for your consent prior to the commissioning of any study.

The following is designed to ensure we understand the scope of the proposed development so that we may develop an accurate archaeological work-plan and estimate based on the information provided. **Providing complete information will ensure the timely completion of paperwork (estimates, services agreement, permit applications) related to your project.**

Have previous archaeological studies been completed for the project area?

YES

NO

Detailed map/plans included?

(GIS shapefiles preferred if available)

YES

NO

Will sediment be removed from the property (sand, soil, rock, etc.)?

YES

NO

If yes, quantity:

Component	Disturbance (Length x Width x Depth)	Duration of Excavation (Days)
Foundation/basement excavations		
Demolition		
Septic removal		
Septic installation		
Grading, surface scraping		
Vegetation removal		
Utilities trenching		
Driveway installation		
Hydro pole installation		
Tree removal		
Importation of fill		
Other:		
Other:		

All archaeological materials in B.C., whether known or unknown, are protected from disturbance without a permit under the Heritage Conservation Act (HCA). If an HCA permit is required, the above list of development components will constitute the extent of work authorized under the permit. Should the scope of work change, please resubmit this form to enable our office to seek an amendment to the permit authorizing the new scope of work. Please be advised that an amendment may be subject to both B.C. Archaeology Branch and First Nation review periods. As a result, amendments may cause a significant delay in the project. Permit amendments may take 45 days (up to 6 months) to be issued by the Province.

Due to high volumes, permit issuance by the B.C. Archaeology Branch can be quite lengthy: 3-6 months. Once permit applications have been submitted to the Province, shíshálh Nation has no control over the time of issuance. We will, however, do our utmost to help expedite the process by providing clear and accurate permit applications that include a shíshálh letter of support. The letter of support will waive the required 45-day First Nation review period in areas where territories do not overlap.

I, _____, have read and understand the information provided in Section 4.

Signature

Date

5. ATTACHMENTS CHECKLIST

Your application should include all information necessary to complete a preliminary assessment. The purpose of this assessment is to form an understanding of the nature of the proposal and how it may affect shíshálh Title, Rights, lands and resources, and People. **Providing complete information will help ensure the timely completion of our preliminary assessment.**

Required:

Cover letter addressed to Chief and Council

Rights and Title Application Form

Documents shared with other governments (i.e., SCRDC, DoS, B.C. Ministries)

If yes, names and emails of your contacts:

As applicable:

Plans, drawings and/or photos

Maps

GIS shapefiles (*strongly recommended*)

Environmental studies completed to date (e.g. Riparian Area Assessment)

Archeology reports completed to date

Outline of economic realities of proposed activity, including proposed benefits

Other (*please describe*):