



**shishalh Nation Rights and Title Department**  
 Stewardship & Territorial Land Management  
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## Request for Proposals – Evaluation Criteria

### Current Conditions & Trends Assessments for Engagement Themes in shishalh swiya

Category & Criteria	Wt_Category
<b>Proposal</b>	<b>0.15</b>
Soundness of proposed approach <ul style="list-style-type: none"> <li>• Proposal is clear, concise, logical &amp; robust</li> </ul>	
Alignment of proposed approach with the RFP <ul style="list-style-type: none"> <li>• Proposal addresses the requirements outlined within the RFP</li> </ul>	
Demonstrated understanding of the scope of requested work <ul style="list-style-type: none"> <li>• Proposal presents sufficient detail for the approach to core scope items to be evaluated</li> </ul>	
Quality of submitted proposal	
Capacity to accomplish the work within the required timeframe	
Identified efficiencies that can be gained	
Strategy to address potential challenges (e.g., unforeseen delays, staff turnover, etc.)	
<b>Knowledge &amp; Technical Competence</b>	
Web development (gateway page/engagement hub)	
ESRI ArcGIS Online (StoryMaps > ESRI Experience Builder)	
Geospatial analysis	
Mapping (for engagement purposes; diverse audience considerations)	
Data management	
Documentation	
<b>Experience &amp; Qualifications (Contractor &amp; Project Team)</b>	<b>0.25</b>
Experience relevant to the work of the RFP (refer to Knowledge & Technical Competence)	
Demonstrated ability to provide successful project management	
Experience working in support of Land Use Planning	

Experience working with First Nations	
Experience working with Collaborative Government-to-Government Initiatives	
Proposed staffing approach (e.g., multi-disciplinary team structure)	
Approach to ensure delivery of quality experience/deliverables that meet/exceed expectations	
Other factors: <ul style="list-style-type: none"> <li>• Experience facilitating scenario development in support of land use &amp;/or resource planning (e.g., fostering discussion centered on values, perspectives &amp; understanding; developing objectives; evaluating &amp; communicating benefits/impacts; managing conflicting objectives &amp;/or viewpoints; etc.)</li> <li>• Length of time Contractor has been in operation</li> <li>• Rate of staff turnover</li> </ul>	
Qualifications of essential staff	
Experience relevant to the work of the RFP (refer to Knowledge & Technical Competence)	
Experience working in support of Land Use Planning	
Experience working with First Nations	
Experience working with Collaborative Government-to-Government Initiatives	
<b>Communication &amp; Facilitation</b>	<b>0.10</b>
Experience working with diverse perspectives <ul style="list-style-type: none"> <li>• e.g., two-eyed seeing approach that acknowledges, values &amp; incorporates both Indigenous &amp; Western Knowledge</li> </ul>	
Demonstrated ability in translating abstract ideas/concepts into deliverables	
Experience planning & facilitating meetings <ul style="list-style-type: none"> <li>• Includes agenda development, objective setting, identifying outcomes/deliverables, establishing timelines, etc.</li> </ul>	
Ability to communicate project updates <ul style="list-style-type: none"> <li>• e.g., project management logistics, timelines, status of deliverables, budget, etc.</li> </ul>	
<b>Budget (Including Allocation)</b>	<b>0.10</b>
Allocation is reasonable & appropriate in terms of work breakdown structure & project management	
Proposed budget inclusive of all fees, disbursements & applicable taxes (Y/N)	
<b>Added Value</b>	<b>0.05</b>
Innovative approach/suggestions in addition to requirements of RFP	
<b>Presentation</b>	<b>0.05</b>
Experience as it relates to the RFP <ul style="list-style-type: none"> <li>• Contractor background, team structure, &amp; experience &amp; qualifications</li> </ul>	
Proposed project approach	
Quality & relevance of past work <ul style="list-style-type: none"> <li>• Must include three (3) samples of prior projects</li> </ul>	

Quality of presentation (including communication)	
<b>References</b>	<b>0.05</b>
<p>Reference checks may be conducted with prior clients of the Contractor. Reference checks may also include references of key personnel</p> <p><u>Sample questions:</u></p> <ul style="list-style-type: none"> <li>• Was the project/deliverables completed on time?</li> <li>• Were there any problems with the project team?</li> <li>+• Was the work plan realistic?</li> <li>• Were there any significant problems?</li> <li>• Did the prime contact stay the same or change over the duration of the project?</li> <li>• Were the members of the project team knowledgeable &amp; competent?</li> <li>• Would you do business with the Contractor/Individual again?</li> <li>• How would you rate your level of satisfaction from 1-5 (min/max)?</li> </ul>	
	<b>1.00</b>