



shíshálh Nation Rights and Title Department
www.shishalh.com

5555 Sunshine Coast Highway
PO Box 740, Sechelt, BC V0N 3A0
Ph: 604-885-2273
Email: lilxmit@shishalh.com

Application Process

To submit an application to the shíshálh Nation Rights and Title Department, please fill in the application form on page 2/3 and send it by email to <lilxmit@shishalh.com>. Please make sure to attach the application form completed, and all relevant materials to your email.

The Rights and Title Department can assist you if you have questions. Enquiries can be made by email (lilxmit@shishalh.com) or phone (604.740.5600).

Your application should include enough information to form an understanding of the nature of the proposed activity. The attachments checklist on the application form is a useful guide. Depending on the type of application, the following information may be required:

- Information outlining the request being made
- Location information/identification of lands and resources that for the proposed activity e.g. Civic Address, Lot number, PID number
- Any studies (e.g. environmental, archaeological, geotechnical etc.) that have been completed to date regarding the proposed activity
- The individual or organization that will be carrying out the activity
- All relevant plans, hard copy maps, GIS shapefiles, drawings, or photos
- Any documents shared with other governments such as the Ministry or local government (SCRD, District of Sechelt etc) regarding the application
- Anticipated start and completion dates for the activity, if applicable
- The economic realities of the proposed activity, including proposed benefits, if applicable.

Your application will be reviewed through the [shíshálh Nation Lands and Resources Decision-Making Policy](#). Please review our Policy so that you have a full understanding of how the application will be reviewed and a decision made. Further information may be required following our Preliminary Assessment. During our Preliminary Assessment we will determine if archeological studies are required and will be in contact with you to discuss commissioning of the studies.

Important: Land altering activity should not begin until we have completed our review of the project and you have received our approval.

If you are applying for **moorage**, please see [Best Management Practices for Marine Docks](#), and [Best Management Practices for Fresh Water Docks](#) for details on moorage requirements.

Thank you for submitting an application to the shíshálh Nation Rights and Title Department.

shísháhlh Nation Rights and Title Department - Application Form				
Date (DD/MM/YYYY):	File No: (office use only)			
MAIN CONTACT				
<i>This person will be the main contact for all communications with the shísháhlh Nation Rights and Title department.</i>				
Name:				
Relationship to project (please check one)				
Property Owner	Contractor			
Tenure holder	Company			
Company/ Agency name:				
Address:				
Email:				
Phone Number:				
If application has been submitted to other governments, names and email addresses of your contact(s) (i.e. at SCRD, District of Sechelt, BC, MOTI, DFO):				
PROPONENT or PROPERTY OWNER – If different than Main Contact				
Name:				
Company / Agency Name:				
Address:				
Email:				
Phone Number:				
PROJECT DESCRIPTION				
Type of Application (Please check one)				
<u>Municipal</u>	<u>Private</u>	<u>Commercial</u>	<u>Moorage</u>	<u>Industrial</u>
<i>Re-Zoning / OCP Amendment</i>	<i>Home Building</i>	<i>Building</i>	<i>Private</i>	<i>Mining</i>
<i>Sub-division</i>	<i>Upgrades</i>	<i>Upgrade</i>	<i>Group</i>	<i>Forestry</i>
<i>Development</i>	<i>Other</i>	<i>Moorage</i>	<i>Commercial</i>	
<i>Water/Utilities</i>		<i>Recreation</i>	<i>Public</i>	
Other - Please describe:				
Brief Project Description:				

Project site address / Civic address:		
PID - Lot #:		Area (ha):
Attachments Checklist:		Cover letter addressed to shíshálh Nation
		Application Package
		Plans, drawings and/or photos
		Maps, GIS shapefiles
		Environmental Studies (e.g.: Riparian Area Assessment) (if any)
		Reports from Archaeological work to date (if any)
		Documents shared with other gov't i.e. BC Ministry or SCRD/DoS
Other - Please describe:		