



**SECHELT INDIAN GOVERNMENT DISTRICT**  
**COUNCIL CONTINGENCY AND GRANT IN AID POLICY**

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**1. PURPOSE**

To establish a policy governing Council's consideration of requests for funding from the Council Contingency fund or Grant in Aid fund.

**2. COUNCIL CONTINGENCY**

The Council Contingency Fund is provided in the annual budget to cover incidental or unusual expenses that are not provided for elsewhere in the budget. The use of the monies in the fund is entirely at the Council's discretion.

**2.1 POLICIES**

1. Council shall set an annual contingency fund budget as part of the budgeting process.
2. Once the annual contingency fund budget has been set, Council shall not exceed it in any given year.
3. Expenditures from the contingency fund must be approved by resolution of Chief and Council.
4. Funding for a program, service or event may not be allocated from both the contingency fund and the grant in aid fund in any given year.

**3. GRANT IN AID**

The Grant in Aid fund is provided in the annual budget to support local community non-profit organizations and registered non-profit societies that are helping the SIGD provide a positive quality of life for all its residents.

**3.1 POLICIES**

1. Council shall set an annual grant in aid fund budget as part of the budgeting process.
2. Once the annual grant in aid fund budget has been set, Council shall not exceed it in any given year.
3. Expenditures from the grant in aid fund must be approved by resolution of Chief and Council.
4. Funding for a program, service or event may not be allocated from both the contingency fund and the grant in aid fund in any given year.

5. Consideration for the funding will be given to non-profit or registered non-profit societies and / or groups which:
  - a. Offer projects, programs, services or events which have a demonstrated need in the community and which provide benefits to the SIGD residents.
  - b. Promote volunteer participation and citizen involvement.
  - c. Seeks and receives funding from a variety of sources so as not to be solely dependent on the SIGD for funding.
  - d. Are guided by a strong and committed board, dedicated to fiscal responsibility.
  - e. That exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of programs, services or events.
6. Not all organizations meeting the basic criteria will automatically receive a grant.
7. Approval of a grant by the SIGD one year does not ensure that grant approval will be received in subsequent years.
8. The following are specifically excluded from funding under the SIGD grant in aid program:
  - a. Applications from individuals.
  - b. Religious organizations that serve primarily their membership and/or their direct religious purposes.
  - c. Annual fund raising campaigns, form letter requests or telephone campaigns.
  - d. Applications for land acquisition.
  - e. Applications for scholarships or bursaries.
9. A grant in aid may be awarded under one of the following general categories:
  - a. Projects – one time only projects that will help, prevent or respond to health, social and cultural needs within the SIGD. The project must have a specific set of goals and objectives and have a defined start and finish date.
  - b. Programs and Services – Ongoing programs and services which contribute to the health and social well-being of SIGD residents, or are deemed to be contributing to the general interest and advantage of the SIGD.
  - c. Events – Special events that promote community involvement and spirit.
  - d. Council Discretion – Services that are deemed to be of value to the SIGD or to a community committee whose mandate is to function for the good of the SIGD and its residents.