

SECHELT INDIAN GOVERNMENT DISTRICT



**MINUTES OF ADVISORY COUNCIL MEETING**  
held Thursday, January 25, 2018 in the HÚHAM BUILDING ROOM 42,  
5545 Sunshine Coast Highway, Sechelt, BC

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PRESENT: Advisory Councillors:

SBL#1 Bill Scotland

SBL#2 John Miller

SBL#19 Doug Stewart

SBL#23 Rose Darland

Councillor at Large - Adele Koyanagi - Chair

SIGD Financial Officer: Diane Hill

1. **CALL TO ORDER**

18/01--01 The Advisory Council meeting was called to order at 1330.

2. **AGENDA (see Attachment #1)**

18/01--02 Moved/seconded by Stewart/Scotland that the Agenda for the Jan. 25<sup>th</sup> AC meeting be adopted. **Carried**

3. **MINUTES OF THE NOVEMBER 23, 2017 ADVISORY COUNCIL MEETING**

18/01--03 **Moved/seconded** Darland/Miller that the November 23, 2017 Meeting minutes be formally approved. **Carried.**

4. **ADMINISTRATORS REPORT**

18/01--04 SIGD Manager - No Report  
**Attachment # 2**

## 5. FINANCIAL OFFICER'S REPORT

- 18/01--05 The SIGD Financial Officer's report is included as **Attachment # 3 Update:**
- A.** The Port Stalashen Sewage Treatment Plant will be expanded. Expansion is expected to be completed by Dec. 2018.
- B.** The SIGD 2018 Budget/2018-2022 Financial Plan will be presented to Council at the Feb. SIGD Meeting. Following the meeting the plan will be distributed to Advisory Councillors and posted on SIGD website. The public meeting for the financial plan will be in Feb. or early Mar.

## 6. SERVICING PLAN AND BUDGET

- 18/01--06 Tsawcome (SBL#1) Councillor Scotland - No Report
- 18/01--07 Sechelt (SBL #2) Councillor Miller's report is included as **Attachment #5.**
- 18/01--08 Suahbin (SBL #19) Councillor Stewart - No Report
- 18/01--09 Cokqueneets (SBL#23) Councillor Darland's report is included as **Attachment #7.**
- 18/01--10 Councillor At Large - Councillor Koyanagi - No Report

**Moved/seconded** Darland/Miller to receive the Administrator's and Councillors' reports. **Carried.**

## 7 NEW BUSINESS

- 18/01--11 **A. Appointment of Election Officials for 2018 Elections**

**Moved/seconded** Stewart/Scotland to appoint Diane Hill, SIGD Financial Officer as Chief Election Officer and Peter Jmaeff, SIGD Manager as Deputy Chief Election Officer. **Carried.**

- **Recommendations to SIGD Council for 2018 Advisory Council Elections Bylaw**

**Moved/seconded** Stewart/Darland to make the following recommendations to SIGD Council for the Advisory Council Elections Bylaw

i) Remove the Provincial Voters List as the register of electors and change to ***Voting Day Registration Only***

ii) ***Simplify Mail Ballot Voting*** -

a) Include criteria for electors permitted to vote by mail (Local Government Act Section 110).

b) Remove sections 3-8 of the 2011 Elections Law.

c) Include procedures for mail ballot voting with regards to sufficient records and challenge of a person voting by mail (Local Government Act Sections 110 and 126).

d) Time limits in relation to voting by mail ballot to be determined by the Chief Election Officer in accordance with applicable legislation that applies to time limits) and that receipt of ballots for voting must be before the close of voting on general voting day. **Carried.**

**8. UNFINISHED BUSINESS**

18/01--12

**9. NEXT MEETING**

18/01--13 Thursday, March 22, 2018 at 1330 hrs in the SIB húham Building Room 42, 5545 Sunshine Coast Highway Sechelt B.C.

**10. ADJOURNMENT**

18/01--14 **Moved/seconded** by Miller/Darland that the meeting be adjourned. **Carried.** Time of adjournment 1443 hrs

CERTIFIED CORRECT

Adele Koyanagi - Chairperson - Date January 25, 2018

**Attachments:**

1. *Advisory Council meeting agenda 18-01-25*
- 2.
3. *SIGD Financial Officer's Report*
- 4.
5. *Councillor Miller's Report*
- 6.
7. *Councillor Darland's Report*
- 8.
- 9.
- 10.

SECHELT INDIAN GOVERNMENT DISTRICT

ADVISORY COUNCIL MEETING AGENDA  
1:30 PM, THURSDAY, JANUARY 25, 2018  
HÚHAM BUILDING ROOM 42  
5545 Sunshine Coast Highway Sechelt B.C.

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1. CALL TO ORDER

2. AGENDA

Adoption of Agenda

3. MINUTES

a.) Approval SIGD Advisory Council Meeting Minutes of November 23, 2017 **P. 1-6**

4. ADMINISTRATOR'S REPORT

a.) SIGD Manager – No Report

b.) SIGD Financial Officer Report **P. 7-13**

5. ADVISORY COUNCILLORS' REPORTS

A-Tsawcome (SBL #1) Councillor Scotland's report – No Report

B-Sechelt (SBL #2) Councillor Miller's report – **P. 14**

C-Suahbin (SBL #19) Councillor Stewart's report – No Report

D-Cokqueneets (SBL #23.) Councillor Darland's report – **P. 15**

E-Councillor at Large – Councillor Koyanagi's - No Report

**Motion to receive the Administrator's and Councillors' reports.**

6. NEW BUSINESS.

A. Appointment of Election Officials for 2018 Elections

B. Recommendations to SIGD Council for 2018 Advisory Council Elections Bylaw

7. UNFINISHED BUSINESS

8. NEXT MEETING

9. ADJOURNMENT

**ATTACHMENT #1**

Advisory Council Minutes – 18-01-25

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## SECHELT INDIAN GOVERNMENT DISTRICT

### REPORT

**TO:** SIGD Advisory Council  
**FROM:** Diane Hill  
**DATE:** January 25, 2018  
**SUBJECT:** Financial Officer Report

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#### **SBL 23 Date Change for Garbage Collection**

Starting Dec 27<sup>th</sup>, 2017 curbside garbage collection service will be on Wednesdays. Rose Darland was provided the notice of date change in December to notify residents prior to the 27<sup>th</sup>.

#### **Renaming Monkey Tree Lane to matukwum Lane**

In December SIGD Council approved the renaming of Monkey Tree Lane to matukwum Lane. matukwum means spring (of water, bubbling on surface). The name change will be implemented within the next few months with the notification to the SIB Lands Dept., SCRDC civic addressing, BC Assessment and residents.

The SCRDC will change the civic address and notify 911, Post Office (Note: The notice is mailed to the Post Office head office and may take a while before they change it.), and Utility companies. The street signs will be replaced with the new name. Residents with Monkey Tree Lane mailing addresses should provide change of address notifications to other providers (i.e. Drivers licence and insurance company).

#### **Advisory Councillor Elections – October 20, 2018**

**Appointment of Election Officials:** The Advisory Council must appoint the Chief Election Officer and Deputy Chief Election Officer. In 2014 the SIGD Financial Officer was the Chief Election Officer and the SIGD Manager was the Deputy Chief Election Officer.

**Action Item** – Appoint Election Officials for 2018 Elections.

<p align="center"><b>ATTACHMENT #3</b> Advisory Council Minutes – 18-01-25 Page 1 of 2</p>
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**Advisory Council Elections Bylaw:** The 2011 Elections Law provides for various procedures for the conduct of elections. It was also the Elections Law used for the 2014 elections. The Advisory Council can make recommendations to SIGD Council regarding the conduct of elections. The 2011 law is attached. The 2011 Law provides for Mail Ballot Voting and use of the Provincial Voters List as the register of resident electors.

The 2011 Elections Law is no longer in compliance with the amended SIGD Enabling Act Advisory Council Regulation that is in effect and new Provincial legislation for elections. For the 2018 elections a new bylaw is recommended:

- Procedures and requirements to be applied to the conduct of elections under the SIGD Enabling Act Advisory Council Regulation and Local Government Act,
- **Remove the Provincial Voters List as the register of electors** (Note the Regulation now permits both resident and non-resident electors.). The Provincial Voters list requires advance registration and is finalized 52 days prior to the election.
- Alternatives to using the Provincial Voters List are **Voting Day Registration Only** or **Maintaining a Register of Electors**. As there has not been an election for Advisory Councillors for several previous elections (Exception was the Advisory Councillor at Large in the 2015 By-Election.) the Register of Electors is not up to date and would require considerable work to establish. With the small size of the Advisory Council electoral areas the Voting Day Registration Only option would be more manageable. The Voting Day Registration Only option (Note this was the bylaw for voting registration from 1993 until the 2011 bylaw replaced it.) is required to be in the election bylaw.
- **Mail Ballot Voting** can be simplified. The criteria for electors permitted to vote by mail remains the same as it is in compliance with the Local Government Act Section 110. The sections 3-8 of the 2011 Law can be removed as these procedures are established under legislation for elections.
- The Elections Bylaw should have procedures for mail ballot voting with regards to sufficient records so that challenges may be addressed (Local Government Act Section 126) and challenge of a person voting by mail (Local Government Act Sections 110 and 126).
- Time limits in relation to voting by mail ballot can be determined by the Chief Election Officer (legislation applies to time limits) with the exception of receipt of ballots for voting must be before the close of voting on general voting day.

**Action Item** – Recommendations to SIGD Council for 2018  
Advisory Council Elections Bylaw

**ATTACHMENT #3**  
Advisory Council Minutes – 18-01-25  
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**Minutes SIB#2**

**Advisory Council Report**

**January 25, 2018**

Many thanks to the SIB works crew for sanding / salting Sinku Drive. Monkey Tree Lane roadway appears to be in good condition, only minor potholes noted. Road repairs / pothole filling required at 5458 Sinku Drive.

No other issues or concerns at this time.

Respectfully submitted

A handwritten signature in black ink, appearing to read "John Miller", written over a horizontal line.

John Miller  
604-885-2188

**ATTACHMENT #5**

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January 25, 2018

Advisory Council Report for SIGD #23

Road Maintenance remains a problem. On December 8th of 2017 I put a call into Tyler, Area Manager for Capilano Highway Services. His crew showed up on December 11th with a load of gravel and a backhoe. I drove out the morning of the 12th to go to work, and the road was lovely. Arriving back at 6pm that same day, the road was as rutted and potholed as though nothing had been done!

No other concerns or issues at this time.

Respectfully yours,

Rose Darland

604 344 0369

**ATTACHMENT #7**

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