

SECHELT INDIAN GOVERNMENT DISTRICT



**MINUTES OF ADVISORY COUNCIL MEETING**  
**held Wednesday, March 17, 2016 in the SIB Health Building**  
**Conference Room, 5557 Sunshine Coast Highway, Sechelt, BC**

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PRESENT: Advisory Councillors:

SBL#1 Bill Scotland - Chair

SBL#2 John Miller

SBL#19 Absent

SBL#23 Rose Darland

Councillor at Large - Adele Koyanagi

SIGD Financial Officer: Diane Hill

**1. CALL TO ORDER**

16/03--01 The Advisory Council meeting was called to order at 1330.

**2. AGENDA (see Attachment #1)**

16/03--02 Moved/seconded by Miller/Darland that the Agenda for the March 17<sup>th</sup> AC meeting be adopted. **Carried**

**3. MINUTES OF THE JANUARY 28, 2016 ADVISORY COUNCIL MEETING**

16/03--03 **Moved/seconded** Darland/Koyanagi that the January 28, 2016 Meeting minutes be formally approved. **Carried.**

**4. ADMINISTRATORS REPORT**

16/03--04 SIGD Manager - No Report  
**Attachment # 2**

**5. FINANCIAL OFFICER'S REPORT**

16/03--05 The SIGD Financial Officer's written report is included as  
**Attachment # 3**

## 6. SERVICING PLAN AND BUDGET

- 16/03--06 Tsawcome (SBL#1) Councillor Scotland's written report is included as **Attachment #4**
- 16/03--07 Sechelt (SBL #2) Councillor - Nothing to report  
**Attachment #5**
- 16/03--08 Suahbin (SBL #19) Councillor Stewart - Nothing to report  
**Attachment #6**
- 16/03--09 Cokqueneets (SBL#23) Councillor Darland's written report is included as **Attachment #7**.
- 16/03--10 Councillor At Large - Councillor Koyanagi's written report is included as **Attachment #8**  
Report referred to SIB Public Works

**Moved/seconded** Darland/Miller to receive the Administrator's and Councillors' reports. **Carried**.

## 7 NEW BUSINESS

16/03—11

## 8. UNFINISHED BUSINESS

16/03--12

## 9. NEXT MEETING

- 16/03--13 Thursday, May 26<sup>th</sup>, 2016 at 1330 hrs in the SIB Health and Social Development Conference Room, 5559 Sunshine Coast Highway Sechelt B.C.

## 10. ADJOURNMENT

- 16/03--14 **Moved/seconded** by Miller/Darland that the meeting be adjourned. **Carried**. Time of adjournment 1430 hrs

CERTIFIED CORRECT

A handwritten signature in black ink, appearing to read "W. Scotland". The signature is fluid and cursive, with a large initial "W" and a stylized "S" for "Scotland".

Bill Scotland - Chairperson - Date March 17, 2016

**Attachments:**

1. Advisory Council meeting agenda 16-03-17
- 2.
3. SIGD Financial Officer's Report
4. Councillor Scotland's report
- 5.
- 6.
7. Councillor Darland's Report
8. Councillor Koyanagi's Report
- 9.
- 10.

SECHELT INDIAN GOVERNMENT DISTRICT

ADVISORY COUNCIL MEETING AGENDA  
1:30 PM, THURSDAY, MARCH 17, 2016  
SIB HEALTH AND SOCIAL DEVELOPMENT CONFERENCE ROOM  
5557 Sunshine Coast Highway Sechelt B.C.

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1. CALL TO ORDER

2. AGENDA

Adoption of Agenda

3. MINUTES

a.) Approval SIGD Advisory Council Meeting Minutes of January 28, 2016 **P. 1-8**

4. ADMINISTRATOR'S REPORT

a.) SIGD Financial Officer Report **P. 9-15**

5. ADVISORY COUNCILLORS' REPORTS

A-Tsawcome (SBL #1) Councillor Scotland's report **P. 16**

B-Sechelt (SBL #2) Councillor Miller - Nothing to report

C-Suahbin (SBL #19) Councillor Stewart's report – Nothing to report.

D-Cokqueneets (SBL #23.) Councillor Darland's report **P. 17**

E-Councillor at Large – Councillor Koyanagi's **P. 18**

**Motion to receive the Administrator's and Councillors' reports.**

6. NEW BUSINESS.

7. UNFINISHED BUSINESS

8. NEXT MEETING

9. ADJOURNMENT

**ATTACHMENT #1**

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## **SECHELT INDIAN GOVERNMENT DISTRICT**

### **REPORT**

**TO: SIGD Advisory Council**  
**FROM: Diane Hill**  
**DATE: March 17, 2016**  
**SUBJECT: Financial Officer Report**

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#### **SIGD 2016 Budget and 2016-2020 Financial Plan**

The SIGD 2016 budget and 2016-2020 financial plan will go to SIGD Council for approval March 22, 2016. The draft financial plan is attached.

#### **SBL 1, 2, 19 and 23 Roads and Trees**

Capilano Highways will be maintaining Stustus Rd.

Julian Gill will be doing the mowing and brushing in SBL 19.

Potholes on Monkey Tree Lane and Lower Sinku have been put on the list to be fixed.

Tony Desousa will be doing the mowing and brushing in SBL 1.

#### **Spring Cleanup SBL 1, 2 and 19**

Spring cleanup will start Monday, April 11<sup>th</sup> – notice is attached. Printed copies for the bulletin boards will be available at the meeting.

#### **ATTACHMENT #3**

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| SECHLT INDIAN GOVERNMENT DISTRICT - 2016-2020 FINANCIAL PLAN |                    |                    |                    |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| Draft March 2016   |                    |                    |                    |                    |                    |
|  | 2016 Budget        | 2017 Budget        | 2018 Budget        | 2019 Budget        | 2020 Budget        |
| <b>GENERAL</b>   |                    |                    |                    |                    |                    |
| <b>REVENUE</b>   |                    |                    |                    |                    |                    |
| <b>Taxes on Real Property</b>                                | 2016-4.3%          | 2017-4.5%          | 2018-3.8%          | 2019-2.1%          | 2020-2.0%          |
| <i>Taxation for Local Purposes</i>                           |                    |                    |                    |                    |                    |
| General Taxes  | (716,540)          | (748,702)          | (777,033)          | (793,083)          | (809,001)          |
| Utility Taxes - 1%   | (27,612)           | (27,612)           | (27,612)           | (27,612)           | (27,612)           |
| Sewer Parcel Tax   | (20,500)           | (20,500)           | (20,500)           | (20,500)           | (20,500)           |
| Port Stalashen Sewer Parcel Tax                              |                    | -                  | -                  | -                  | -                  |
| <i>Total Taxation for Local Purposes</i>                     | <i>(764,652)</i>   | <i>(796,814)</i>   | <i>(825,145)</i>   | <i>(841,195)</i>   | <i>(857,113)</i>   |
| <i>Taxation for Other Governments</i>                        |                    |                    |                    |                    |                    |
| Provincial School Taxes                                      | (492,962)          | (497,892)          | (502,871)          | (507,899)          | (512,978)          |
| Regional District Taxes - SC                                 | (171,856)          | (177,012)          | (182,322)          | (187,792)          | (193,425)          |
| Regional District Taxes - PR                                 | (7,935)            | (8,094)            | (8,256)            | (8,421)            | (8,589)            |
| Community Recreation Land Tax (SCRD)                         | (41,825)           | (43,080)           | (44,372)           | (45,703)           | (47,074)           |
| Community Recreation Imp Tax (SCRD)                          | (170,500)          | (175,615)          | (180,883)          | (186,310)          | (191,899)          |
| Fire Protection - Imp Dist - Pender                          | (1,362)            | (1,389)            | (1,417)            | (1,445)            | (1,474)            |
| Fire Protection - Imp Dist - Sechelt                         | (76,435)           | (77,964)           | (79,523)           | (81,113)           | (82,736)           |
| SCRD Water Tax Levies  | (53,174)           | (54,237)           | (55,322)           | (56,428)           | (57,557)           |
| SCRD Water User Fees   | (50,387)           | (51,395)           | (52,423)           | (53,471)           | (54,541)           |
| North & South Pender Water Taxes                             | (7,144)            | (7,286)            | (7,432)            | (7,581)            | (7,732)            |
| North & South Pender Water User Fees                         | (4,688)            | (4,782)            | (4,877)            | (4,975)            | (5,074)            |
| Library - District of Sechelt                                | (9,999)            | (10,599)           | (11,234)           | (11,234)           | (11,234)           |
| Regional Hospital Taxes - SC                                 | (38,735)           | (48,396)           | (49,122)           | (49,859)           | (50,607)           |
| Regional Hospital Taxes - PR                                 | (1,410)            | (1,410)            | (1,410)            | (1,410)            | (1,410)            |
| Economic Development - SC                                    |                    | (7,994)            | (8,114)            | (8,236)            | (8,359)            |
| BC Assessment Authority Taxes                                | (14,250)           | (14,535)           | (14,825)           | (15,122)           | (15,424)           |
| <i>Total Taxation for Other Governments</i>                  | <i>(1,142,661)</i> | <i>(1,181,679)</i> | <i>(1,204,403)</i> | <i>(1,227,000)</i> | <i>(1,250,115)</i> |
| <i>Less: Transfers to Other Governments</i>                  |                    |                    |                    |                    |                    |
| School Taxes   | 492,962            | 497,892            | 502,871            | 507,899            | 512,978            |
| SCRD Com Rec Imp Tax (SCRD)                                  | 170,500            | 175,615            | 180,883            | 186,310            | 191,899            |
| SCRD Com Rec Land Tax (SCRD)                                 | 41,825             | 43,080             | 44,372             | 45,703             | 47,074             |
| Fire Protection - Imp Dist - Pender                          | 1,362              | 1,389              | 1,417              | 1,445              | 1,474              |
| Fire Protection - Imp Dist - Sechelt                         | 76,435             | 77,964             | 79,523             | 81,113             | 82,736             |
| Regional District Taxes - SC                                 | 171,856            | 177,012            | 182,322            | 187,792            | 193,425            |
| Regional District Taxes - PR                                 | 7,935              | 8,094              | 8,256              | 8,421              | 8,589              |
| SCRD Water Tax   | 53,174             | 54,237             | 55,322             | 56,428             | 57,557             |
| SCRD Water User Fees   | 50,387             | 51,395             | 52,423             | 53,471             | 54,541             |
| North & South Pender Water Tax                               | 7,144              | 7,286              | 7,432              | 7,581              | 7,732              |
| North & South Pender Water User Fees                         | 4,688              | 4,782              | 4,877              | 4,975              | 5,074              |
| Regional Hospitals - SC                                      | 38,735             | 48,396             | 49,122             | 49,859             | 50,607             |
| Regional Hospitals - PR                                      | 1,410              | 1,410              | 1,410              | 1,410              | 1,410              |
| Library - District of Sechelt                                | 9,999              | 10,599             | 11,234             | 11,234             | 11,234             |
| Economic Development - SC                                    |                    | 7,994              | 8,114              | 8,236              | 8,359              |
| BC Assessment Authority                                      | 14,250             | 14,535             | 14,825             | 15,122             | 15,424             |
| <i>Total Transfers to Other Governments</i>                  | <i>1,142,661</i>   | <i>1,181,679</i>   | <i>1,204,403</i>   | <i>1,227,000</i>   | <i>1,250,115</i>   |
| <i>Net Taxation for Other Governments</i>                    | <i>0</i>           | <i>-</i>           | <i>(0)</i>         | <i>-</i>           | <i>-</i>           |
| <b>Total Taxation</b>  | <b>(764,652)</b>   | <b>(796,814)</b>   | <b>(825,145)</b>   | <b>(841,195)</b>   | <b>(857,113)</b>   |

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| SECHLT INDIAN GOVERNMENT DISTRICT - 2016-2020 FINANCIAL PLAN |                    |                    |                    |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|
| Draft March 2016   |                    |                    |                    |                    |                    |
|  | 2016 Budget        | 2017 Budget        | 2018 Budget        | 2019 Budget        | 2020 Budget        |
| <b>User Fees</b>   |                    |                    |                    |                    |                    |
| Sechelt Sewer User Fees                                      | (72,250)           | (73,123)           | (73,123)           | (73,852)           | (74,589)           |
| SIB User Fees  | (27,900)           | (28,179)           | (28,179)           | (28,461)           | (28,745)           |
| Port Stalashen - Sewer User Fees                             | (48,150)           | (48,150)           | (48,150)           | (48,150)           | (48,150)           |
| <b>Total User Fees</b>                                       | <b>(148,300)</b>   | <b>(149,452)</b>   | <b>(149,452)</b>   | <b>(150,463)</b>   | <b>(151,484)</b>   |
| <b>Revenue from Own Sources</b>                              |                    |                    |                    |                    |                    |
| Business Licences  | (4,800)            | (4,800)            | (4,800)            | (4,800)            | (4,800)            |
| Interest Income  | (18,575)           | (19,700)           | (22,775)           | (26,700)           | (30,875)           |
| Penalties on Current Taxes                                   | (12,000)           | (12,000)           | (12,000)           | (10,000)           | (10,000)           |
| Interest on Taxes in Arrears                                 | (1,900)            | (1,800)            | (1,700)            | (1,600)            | (1,500)            |
| School Tax Commission  | (2,500)            | (2,500)            | (2,600)            | (2,600)            | (2,600)            |
| Shares Dividend  | (20,000)           | (5,000)            |                    |                    |                    |
| Other Income   | (14,500)           | (14,500)           | (14,500)           | (14,500)           | (14,500)           |
| SIB for PW Project Coordinator                               | (87,075)           | (88,817)           | (90,593)           | (92,405)           | (94,253)           |
| <b>Total Revenue Own Sources</b>                             | <b>(161,350)</b>   | <b>(149,117)</b>   | <b>(148,968)</b>   | <b>(152,605)</b>   | <b>(158,528)</b>   |
| <b>Grants</b>  |                    |                    |                    |                    |                    |
| Small Communities Grant                                      | (270,000)          | (270,000)          | (270,000)          | (270,000)          | (270,000)          |
| Gas Tax (CWF) Grant  | (84,000)           | (84,000)           | (84,000)           | (84,000)           | (84,000)           |
| UBCM Grant for Asset Mgmt Plan                               | (10,000)           |                    |                    |                    |                    |
| AANDC Grant for Clay Pipes Reimbursement                     | (28,690)           |                    |                    |                    |                    |
| AANDC Grant for Design Final Phase Clay Pipes                | (103,000)          |                    |                    |                    |                    |
| AANDC Grant for Clay Pipes Replacement                       |                    |                    | (1,000,000)        |                    |                    |
| <b>Total Grants</b>  | <b>(495,690)</b>   | <b>(354,000)</b>   | <b>(1,354,000)</b> | <b>(354,000)</b>   | <b>(354,000)</b>   |
| <b>Transfers</b>   |                    |                    |                    |                    |                    |
| Carry Forward from 2014/2015 General                         | (147,000)          |                    |                    |                    |                    |
| Carry Forward from 2015 Port Stalashen Sewer                 | (8,000)            |                    |                    |                    |                    |
| Tsf from Operating Reserves                                  |                    |                    | (8,000)            |                    |                    |
| Transfer from Infrastructure Reserves                        | (38,000)           |                    |                    |                    |                    |
| Transfer from Equipment Reserve                              | (52,625)           |                    |                    |                    |                    |
| CWF (Gas Tax) for Flow Infiltration and Repair               | (20,457)           |                    |                    |                    |                    |
| <b>Total Transfers</b>                                       | <b>(266,082)</b>   | <b>-</b>           | <b>(8,000)</b>     | <b>-</b>           | <b>-</b>           |
| <b>TOTAL REVENUE</b>   | <b>(1,836,074)</b> | <b>(1,449,382)</b> | <b>(2,485,565)</b> | <b>(1,498,263)</b> | <b>(1,521,125)</b> |

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| SECHELT INDIAN GOVERNMENT DISTRICT - 2016-2020 FINANCIAL PLAN |                |                |                |                |                |
|---|----------------|----------------|----------------|----------------|----------------|
| Draft March 2016  |                |                |                |                |                |
|   | 2016 Budget    | 2017 Budget    | 2018 Budget    | 2019 Budget    | 2020 Budget    |
| <b>EXPENDITURES</b>   |                |                |                |                |                |
| <b>General Government Services</b>                            |                |                |                |                |                |
| <i>Legislative</i>  |                |                |                |                |                |
| Advisory Indemnities  | 18,000         | 18,000         | 18,000         | 18,000         | 18,000         |
| Advisory Travel   | 1,200          | 1,200          | 1,200          | 1,300          | 1,300          |
| Council Remuneration  | 60,000         | 60,000         | 60,000         | 60,000         | 60,000         |
| Elections & Referendums                                       | -              |                | 8,000          |                | -              |
| <i>Total Legislative</i>                                      | <i>79,200</i>  | <i>79,200</i>  | <i>87,200</i>  | <i>79,300</i>  | <i>79,300</i>  |
| <i>Administrative</i>   |                |                |                |                |                |
| Conferences, Prof Development, Travel                         | 41,000         | 40,000         | 40,000         | 40,000         | 40,000         |
| SIB Admin Charges   | 35,000         | 35,000         | 35,000         | 35,000         | 35,000         |
| HOG collections   | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| Admin Wages and Benefits                                      | 185,956        | 189,675        | 193,468        | 197,338        | 201,284        |
| Telecommunications  | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| Muniware - Accounting/Tax software                            | 2,000          | 2,030          | 2,060          | 2,091          | 2,133          |
| Memberships   | 3,000          | 3,000          | 3,000          | 3,060          | 3,100          |
| Office Expenses   | 4,750          | 4,821          | 4,894          | 4,991          | 5,091          |
| Interest on Tax Prepayments                                   | 400            | 500            | 500            | 600            | 600            |
| Allowance for Doubtful Debt                                   | 32,000         | 17,000         | 12,000         | 12,000         | 12,000         |
| Grants in Aid   | 10,000         | 10,000         | 10,000         | 10,000         | 15,000         |
| Council Contingency   | 5,000          | 5,000          | 5,000          | 5,000          | 6,000          |
| <i>Total Administrative</i>                                   | <i>321,105</i> | <i>309,026</i> | <i>307,922</i> | <i>312,080</i> | <i>322,209</i> |
| <i>Professional Fees</i>                                      |                |                |                |                |                |
| Audit   | 27,500         | 28,000         | 28,280         | 28,846         | 29,711         |
| Legal   | 10,000         | 9,000          | 9,000          | 8,000          | 8,000          |
| Consultant - Sewer Parcel Tax development                     | 7,000          |                |                |                |                |
| Consultant - Asset Management Plan                            | 13,000         |                |                |                |                |
| Consultant - Design Final Phase Clay Pipes                    | 103,000        |                |                |                |                |
| <i>Total Professional Fees</i>                                | <i>160,500</i> | <i>37,000</i>  | <i>37,280</i>  | <i>36,846</i>  | <i>37,711</i>  |
| <i>2016 Economic Development Transfer to Other Government</i> |                |                |                |                |                |
| Economic Development  | 7,876          |                |                |                |                |
| <i>Total 2016 Economic Development</i>                        | <i>7,876</i>   |                |                |                |                |
| <b>Total Government Services</b>                              | <b>568,681</b> | <b>425,226</b> | <b>432,402</b> | <b>428,226</b> | <b>439,220</b> |
| <b>Transportation Services</b>                                |                |                |                |                |                |
| <i>Roads Maintenance and Tree Removal</i>                     |                |                |                |                |                |
| Drainage & Culverts   | 25,000         | 3,900          | 3,900          | 5,000          | 5,000          |
| Road Maintenance (Paving, Lines, Speed Bumps)                 | 15,000         | 15,300         | 15,606         | 15,918         | 16,396         |
| Road Graveling & Grading                                      | 15,000         | 15,300         | 15,606         | 15,918         | 16,396         |
| Tsawcome Road & Trees   | 5,600          | 5,600          | 5,600          | 5,768          | 5,768          |
| Sechelt Roads & Trees   | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          |
| Suahbin Roads & Trees   | 3,800          | 3,800          | 3,800          | 3,914          | 3,914          |
| Coqueneets Road & Trees                                       | 4,800          | 4,000          | 4,000          | 4,120          | 4,120          |
| <i>Total Roads Maintenance &amp; Tree Removal</i>             | <i>70,200</i>  | <i>48,900</i>  | <i>49,512</i>  | <i>51,638</i>  | <i>52,594</i>  |
| <i>Street Lighting / Street and Traffic Signs</i>             |                |                |                |                |                |
| Street Lighting   | 15,000         | 15,000         | 15,225         | 15,675         | 16,150         |
| Traffic Signal Lights   | 1,750          | 1,775          | 1,800          | 1,850          | 1,875          |
| Signs   | 1,500          | 1,400          | 1,250          | 1,200          | 1,200          |
| <i>Total Street Lighting / Street and Traffic Signs</i>       | <i>18,250</i>  | <i>18,175</i>  | <i>18,275</i>  | <i>18,725</i>  | <i>19,225</i>  |
| <i>Public Works Services</i>                                  |                |                |                |                |                |
| PW Supervisor Wages and Benefits                              | 90,581         | 92,393         | 94,240         | 96,125         | 98,048         |
| PW Project Coordinator Wages and Benefits                     | 87,075         | 88,817         | 90,593         | 92,405         | 94,253         |
| Engineering Fees  | 2,000          | 2,500          | 2,500          | 2,500          | 2,500          |
| PW-Other  | 3,000          | 3,000          | 3,000          | 3,000          | 3,000          |
| PW Truck Operation/Maintenance                                | 2,625          | 3,500          | 3,570          | 3,570          | 3,641          |
| <i>Total Public Works Services</i>                            | <i>185,281</i> | <i>190,209</i> | <i>193,903</i> | <i>197,600</i> | <i>201,442</i> |
| <b>Total Transportation Services</b>                          | <b>273,731</b> | <b>257,284</b> | <b>261,690</b> | <b>267,963</b> | <b>273,260</b> |

### ATTACHMENT #3

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| SECHLT INDIAN GOVERNMENT DISTRICT - 2016-2020 FINANCIAL PLAN |             |             |             |             |             |
|--|-------------|-------------|-------------|-------------|-------------|
| Draft March 2016   |             |             |             |             |             |
|  | 2016 Budget | 2017 Budget | 2018 Budget | 2019 Budget | 2020 Budget |
| <b>Other Services</b>  |             |             |             |             |             |
| <i>Mapping</i>   |             |             |             |             |             |
| GIS Wages and Benefits                                       |             | 36,015      | 36,735      | 37,470      | 38,219      |
| GIS - Travel   |             | 500         | 500         | 500         | 500         |
| GIS - Office Expenses/Supplies                               | 1,000       | 2,000       | 2,030       | 2,071       | 2,133       |
| GIS - Software/Hardware                                      | 2,000       | 2,000       | 2,030       | 2,071       | 2,133       |
| GIS - Other  |             | 2,000       | 2,000       | 2,000       | 2,000       |
| GIS - Consultants  | 60,000      | 12,000      | 10,000      | 10,000      | 10,000      |
| GIS - Training/Professional Dev.                             |             | 2,000       | 2,000       | 2,000       | 2,000       |
| <i>Total Mapping</i>   | 63,000      | 56,515      | 55,295      | 56,112      | 56,985      |
| SIB for Ted Dixon Park (carry forward to 2016)               | 27,711      |             |             |             |             |
| <b>Total Other Services</b>                                  | 90,711      | 56,515      | 55,295      | 56,112      | 56,985      |
| <b>Environmental Services</b>                                |             |             |             |             |             |
| <i>Garbage Collection and Disposal</i>                       |             |             |             |             |             |
| Garbage Collection   | 74,375      | 58,200      | 42,000      | 43,000      | 43,000      |
| Spring/Fall Clean up   | 29,000      | 29,500      | 30,000      | 30,500      | 31,000      |
| <i>Total Garbage Collection &amp; Disposal</i>               | 103,375     | 87,700      | 72,000      | 73,500      | 74,000      |
| <i>Recycling</i>   |             |             |             |             |             |
| Recycling Pickup Program                                     | 46,700      | 46,700      | 46,700      | 48,000      | 48,000      |
| Zero Waste Program   | 111,475     | 72,500      | 44,400      | 34,000      | 34,000      |
| <i>Total Recycling</i>                                       | 158,175     | 119,200     | 91,100      | 82,000      | 82,000      |
| <b>Total Environmental Services</b>                          | 261,550     | 206,900     | 163,100     | 155,500     | 156,000     |
| <b>Sanitary Sewer Services</b>                               |             |             |             |             |             |
| Treatment & Disposal (DoS)                                   | 100,000     | 101,152     | 101,152     | 102,163     | 103,184     |
| Port Stalashen Operation/Maintenance                         | 48,150      | 48,150      | 48,150      | 48,150      | 48,150      |
| Sewer Flow Meters (Hydro)                                    | 150         | 150         | 150         | 150         | 150         |
| Flow Meter Infiltration Assessment & Repair                  | 20,457      |             |             |             |             |
| <b>Total Sanitary Sewer Services</b>                         | 168,757     | 149,452     | 149,452     | 150,463     | 151,484     |
| <b>Fiscal Services</b>                                       |             |             |             |             |             |
| Bank Charges & Interest                                      | 750         | 750         | 750         | 800         | 800         |
| <b>Total Fiscal Services</b>                                 | 750         | 750         | 750         | 800         | 800         |
| <b>Amortization - TCA</b>                                    | 90,000      | 91,500      | 102,000     | 115,000     | 118,000     |
| <b>Add Back Amortization (Non Cash Expense)</b>              | (90,000)    | (91,500)    | (102,000)   | (115,000)   | (118,000)   |
|  | -           | -           | -           | -           | -           |

### ATTACHMENT #3

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| SECHELT INDIAN GOVERNMENT DISTRICT - 2016-2020 FINANCIAL PLAN |             |             |             |             |             |
|---|-------------|-------------|-------------|-------------|-------------|
| Draft March 2016  |             |             |             |             |             |
|   | 2016 Budget | 2017 Budget | 2018 Budget | 2019 Budget | 2020 Budget |
| <b>Capital Expenditures</b>                                   |             |             |             |             |             |
| Pave Tsulich Drive  | 65,000      |             |             |             |             |
| Widen and Pave gravel section of Xw'us St.                    | 44,000      |             |             |             |             |
| PW Truck  | 50,000      |             |             |             |             |
| Fire Proof Cabinets   | 8,000       |             |             |             |             |
| Clay Pipes Replacement  |             |             | 1,000,000   |             |             |
| <b>Total Capital Expenditures</b>                             | 167,000     | -           | 1,000,000   | -           | -           |
| <b>Transfers</b>  |             |             |             |             |             |
| <b>Transfers to Reserves</b>                                  |             |             |             |             |             |
| Tsf to Small Community Reserve                                | 105,828     | 191,056     | 257,600     | 270,000     | 270,000     |
| Tsf to Gas Tax (CWF) Reserve                                  | 84,000      | 84,000      | 84,000      | 84,000      | 84,000      |
| AANDC Grant Clay Pipes reimburse to DoS Sewer Reserve         | 23,007      |             |             |             |             |
| AANDC Grant for 2015 Clay Pipes balance to Sewer Current      | 5,683       |             |             |             |             |
| Tsf to Operating Reserves                                     | 7,800       | 6,500       | 6,500       | 6,500       | 6,500       |
| Tsf to Infrastructure Reserve                                 | 31,500      | 31,500      | 31,500      | 31,500      | 31,500      |
| General Surplus to Infrastructure Reserve                     |             |             |             |             |             |
| Tsf to DoS Sewer Reserve                                      | 20,500      | 20,500      | 20,500      | 20,500      | 20,500      |
| Sewer Surplus to DoS Sewer Reserve                            |             |             |             |             |             |
| Tsf to Port Stalashen Sewer Reserve                           | 8,000       | -           | -           | -           | -           |
| Interest Allocated to Reserves                                | 18,575      | 19,700      | 22,775      | 26,700      | 30,875      |
| <b>Total Transfers to Reserves</b>                            | 304,893     | 353,256     | 422,875     | 439,200     | 443,375     |
| <b>TOTAL GENERAL EXPENDITURES</b>                             | 1,836,073   | 1,449,382   | 2,485,564   | 1,498,263   | 1,521,125   |
| <b>TOTAL (SURPLUS) DEFICIT</b>                                | 0           | 0           | 0           | 0           | 0           |
| <b>FINANCIAL PLAN BALANCE</b>                                 | 0           | 0           | 0           | 0           | 0           |

## **HELLO BAND MEMBERS & LESSEES**

It's that time again for the [ANNUAL SPRING CLEANUP](#) and we will continue with the added service this year again. Please read the newsletter carefully because the Public Works Department Staff are trying to be more cost efficient with the pickup and also environmentally responsible.

We appreciate your help and thank you for the cooperation that we received in the past years. Staff looks forward again, to a team effort to complete this year's Spring Cleanup.

The Public Works Department will be conducting the annual "Spring Clean-up" starting **Monday April, 11<sup>th</sup>** at the Bay View /Porpoise Bay subdivisions, Waterfront (upper and lower), Monkey Tree/Sunshine Coast Hwy, Tsawcome/Port Stalashen and finally to Garden Bay (SBL 19).

**Each house will only be stopped at only once**, so please ensure you have all your items placed curb side by April 10<sup>th</sup>. Public Works staff will not go back for a second trip to pick up late items, it's too expensive.

Please separate wood, appliances, paints, tires, yard waste, etc., into separate piles to insure your articles will be picked up. For the safety of the crew **"Please do not put Glass, Fluorescent Tubes or Bulbs"** in with your waste. Glass can be recycled at the Salish Soils Inc., Recycle Depot on Black Bear Road.

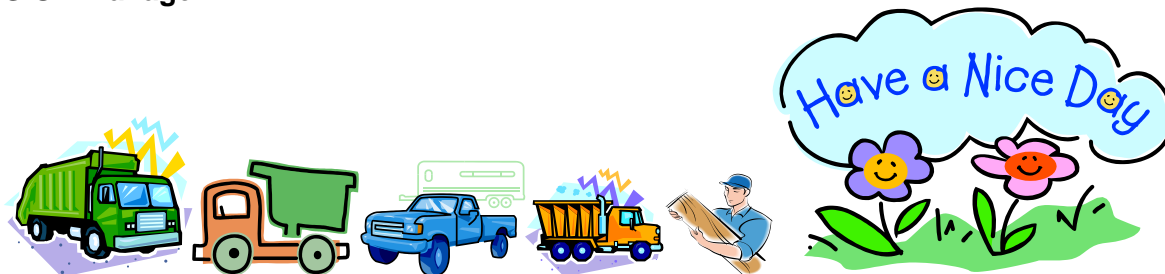
Please note, we are continuing this year again to help protect the environment by sharing usable items with others. If you have things that can be reused by someone else, please place those items in a separate pile and the Public Works staff will have an added truck to pick them up.



These items will be delivered to the **"Band's Thrift Store"** for distribution. We are trying to keep **more useable articles** away from the Landfill site.

Also for children's safety, please keep your children away from the trucks and equipment while the crew is picking your articles up. In the past work crews experienced children coming close to moving equipment causing serious concerns for their safety.

Thank you,  
Peter Jmaeff,  
SIGD Manager



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ADVISORY COUNCIL REPORT MARCH 17<sup>TH</sup> 2016

SBL #1 TSAWCOME & PORT STALASHEN

Information for the Advisory Council regarding a recent Letter from Jessie August to the undersigned relating to Lease issues, not being the business of the Advisory Council.

This matter will be discussed under new business.

W. Scotland  
Advisory Councillor SBL # 1

**ATTACHMENT #4**

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SECHELT INDIAN Government District  
Advisory Council Report – SBL #23  
Councillor: Rose Darland  
Date: March 17, 2016

### **Tree Trimming by BC Hydro**

Feb. 16/16 A crew showed up with a trimmer and chipper and addressed all trees (branches) that were hazardous to the power lines.

### **Road Maintenance**

Mar. 8/16 Met with Tyler Lambert of Capilano Highway Services:

- Road will be graded on Mar. 9/16
- There will be no charge for the Jan. 14/16 job that was done with a back hoe instead of the grader that was being repaired
- Tyler measured exactly where Palm Beach Road ends and Stustus Road begins
- Mentioned he would attempt to top coat the section of Palm Beach Road just before the start of Stustus that is so problematic for both grading and dust control
- Quoted \$130,000 to top coat all of Stustus Road

### **Water Shed and Clear Cut Issues**

In a previous meeting it was suggested that I contact the Ministry of Forests to see if reforestation stipulations had been put in place for the clear cutting that occurred on Lang Bay Road. I spoke with the appropriate parties at M of F and was told definitively that they have no jurisdiction over any logging done on private land.

Sincere gratitude and thanks for the tree removal that was done in the late fall of 2015. (We've had some big winds throughout the winter but everyone slept well as a result.)

March 14, 2016

At this time there are 3 items to report on. These are issues that residents from SBL#1 have brought to my attention.

1. There is a very large evergreen tree, three houses from the east end of Stalashen Dr. on the north side of the road that is of concern. Residents have asked if the band might have an arborist that they use or could recommend to determine if this tree is stable and will not come down in the event of a major wind storm. The tree sits on the edge of the road and has a very large trunk. I have asked for input on this from Peter J.
2. Some of the residents have asked about being able to look after green waste themselves. They have said they would take responsibility for waste and do ongoing upkeep. It was recommended that they put a proposal together and ask to have their request heard at an Advisory meeting.
3. On Wed. March 9<sup>th</sup> there was extensive flooding of the duck pond and the areas adjacent. The resident at the very east end of Stalashen Dr. awoke to approximately 3' of water in her front yard. Because this occurred in her yard I again suggested that she contact Peter J. and speak directly with him.

Thank you,  
Adele Koyanagi,  
Advisory Councilor at Large  
Sechelt Indian Government District