

SECHELT INDIAN GOVERNMENT DISTRICT



MINUTES OF ADVISORY COUNCIL MEETING
held Thursday July 23, 2015 in the SIB Health Building
Conference Room, 5557 Sunshine Coast Highway, Sechelt, BC

PRESENT: Advisory Councillors:

SBL#1 Bill Scotland - Chair

SBL#2 John Miller

SBL#19 Doug Stewart

SBL#23 Rose Darland

Councillor at Large Adele Koyanagi

SIGD / SIB Public Works Manager: Peter Jmaeff - joined meeting at 2:30 PM

SIGD Financial Officer: Diane Hill

1. **CALL TO ORDER**

15/07--01 The Advisory Council meeting was called to order at 1330.

2. **AGENDA (see Attachment #1)**

15/07--02 Moved/seconded by Stewart/Miller that the Agenda for the May 21st AC meeting be adopted. **Carried**

3. **MINUTES OF THE MAY 21, 2015 ADVISORY COUNCIL MEETING**

15/07--03 **Moved/seconded** Stewart/Darland that the May 21, 2015 Meeting minutes be formally approved. **Carried.**

4. **ADMINISTRATORS REPORT**

15/07--04 SIGD Manager - No Report
Attachment # 2

5. **FINANCIAL OFFICER'S REPORT**

15/07--05 The SIGD Financial Officer's written report is included as
Attachment # 3

6. SERVICING PLAN AND BUDGET

- 15/07--06 Tsawcome (SBL#1) Councillor Scotland's written report is included as **Attachment #4**
- 15/07--07 Sechelt (SBL #2) Councillor Miller's written report is included as **Attachment #5**. Brushing along lower Sinku Dr. has been done.
- 15/07--08 Suahbin (SBL #19) Councillor Stewart's written report is included as **Attachment #6**
- 15/07--09 Cokqueneets (SBL#23) Councillor Darland's written report is included as **Attachment #7**. The rest of the signs have been installed.
- 15/07--10 Councillor At Large - Councillor Koyanagi - no report

Moved/seconded Scotland/Stewart to receive the Administrator's and Councillors' reports. **Carried**.

7 NEW BUSINESS

15/07--11

8. UNFINISHED BUSINESS

- 15/07--12
1. Leases covenants - Bill Scotland will be meeting with the Chief.
 2. Council Meeting Procedures
 - a) Councillor's comments were discussed
 - b) Meetings are open to the public - residents are welcome to attend. There will be a question period at the end of the meeting.
 - c) Residents wishing to bring forward issues to the Advisory Council can do so by contacting an Advisory Councilor, writing a letter to the Advisory Council or request to do a presentation at a meeting. Request to do a presentation must be in writing and must provide information on the presentation (topic and relevant information). The information will be included in the agenda package.
 3. A notice for area bulletin boards will be prepared to inform residents that Advisory Council meetings are public, the requirements for making a presentation and the option to write a letter to the Advisory Council.

9. NEXT MEETING

15/07--13 Thursday September 24, 2015 at 1330 hrs in the SIB Health and Social Development Conference Room, 5559 Sunshine Coast Highway Sechelt B.C.

10. ADJOURNMENT

15/07--14 **Moved**/seconded by Miller/Stewart that the meeting be adjourned.
Carried. Time of adjournment 1505 hrs

CERTIFIED CORRECT



Bill Scotland - Chairperson - Date July 23, 2015

Attachments:

1. Advisory Council meeting agenda 15-07-23
- 2.
3. SIGD Financial Officer's Report
4. Councillor Scotland's report
5. Councillor Miller's report
6. Councillor Stewart's report
7. Councillor Darland's Report
- 8.
- 9.
- 10.

SECHELT INDIAN GOVERNMENT DISTRICT

ADVISORY COUNCIL MEETING AGENDA
1:30 PM, THURSDAY, JULY 23, 2015
SIB HEALTH AND SOCIAL DEVELOPMENT CONFERENCE ROOM
5557 Sunshine Coast Highway Sechelt B.C.

1. CALL TO ORDER
2. AGENDA
Adoption of Agenda
3. MINUTES
 - a.) Approval of SIGD Advisory Council Meeting Minutes of May 21, 2015 **P. 1-10**
4. ADMINISTRATOR'S REPORT
 - a.) SIGD Financial Officer Report **P. 11**
5. ADVISORY COUNCILLORS' REPORTS
 - A-Tsawcome (SBL #1) Councillor Scotland's report **P. 12**
 - B-Sechelt (SBL #2) Councillor Miller – Report attached after P. 12 – two pages
 - C-Suahbin (SBL #19) Councillor Stewart's report **P. 13**
 - D-Cokqueneets (SBL #23.) Councillor Darland's report **P. 14-15**
 - E-Councillor at Large – Councillor Koyanagi's – no report
6. NEW BUSINESS.
7. UNFINISHED BUSINESS
8. NEXT MEETING
9. ADJOURNMENT



SECHELT INDIAN GOVERNMENT DISTRICT

REPORT

TO: SIGD Advisory Council
FROM: Diane Hill
DATE: July 23, 2015
SUBJECT: Financial Officer Report

SBL 19 Water Metering:

I spoke with the Sunshine Coast Regional District regarding the water meters and billing for water in SBL 19. At the present time they are still checking the system for leaks and making sure there are no other issues with the lines and meters. The SCR D will be collecting the meter readings over a period of 12 months so they have enough data to establish a base amount. Sample bills and information on the water metering will be distributed with the 2016 SIGD tax notices and for 2016 water charges will remain on the tax notices. Water user billing will be sent directly to residents in 2017.

Advisory Council Website:

The Advisory Council website www.advisorycouncilminutes.org has been updated and meeting minute postings are up to date.

SBL 23 Signs:

The blind curve signs and Dogs on Lease signs have been installed in SBL 23. The "Watch for Pedestrians" signs (to be installed underneath the blind curve signs) and "Watermain" sign still need to be installed. Public Works will install the signs as soon as they get an opportunity.

ATTACHMENT #3

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ADVISORY COUNCIL REPORT 23 JULY 2015

TSAWCOME & PORT STALASHEN SBL #1

Breaches of Lease covenants will be discussed under Unfinished Business.

The two Green Waste areas have now been cleared and fenced with appropriate No Dumping signs.

As the SIGD will no longer provide the Green Waste service, alternatives are being considered. Residents will be advised of all proposals received the cost of which would be the responsibility of participating residents.

Peter has authorized the clearing of overgrowth at the NW corner of Mission & Stalashen and the East end of Stalashen (dead end) as required.

The Tsawcome Speed Bumps have re-painted—Thanks Peter

Two Potholes are developing on the North side of the Hupit Boulevard.

W. Scotland
Advisory Councillor SBL # 1.

Advisory Council Minutes
July 23rd, 2015

Advisory Council Report
SIB#2

Vehicle traffic along lower Sinku Drive has increased dramatically as compared to the same time last year. To measure the traffic increase a vehicle count was conducted from June 4th to June 21st, 2015 between

9am and 5pm. The study was informal, but the findings were significant:

There were at least 832 vehicles* passing by in either direction during this period. The average was 46+ per day.

The peak number of vehicles was 59, reported on June 19th

The volume of traffic peaks just after 5pm (between 5-7pm) but no data has been collected to document the exact number of vehicles travelling on lower Sinku Drive outside of the 9am-5pm window.

Daily records of traffic can be found in Appendix 1

Generally speaking, most vehicles are travelling at a reasonable speed – 15-25 km/h. However, it was noted that between 10-15% of the traffic travels at an excessive speed for a narrow, one-lane, and highly populated road.

These speeding vehicles represent a significant danger to pedestrians, animals and children.

Therefore, the residents would like to submit a request for speed zone signage and modifications to the speed bumps. The speed zone signage could be installed as official signage, painted on the roads or added as informal "neighbourhood" signage. The modifications to the speed bumps could be an increase in the number of speed bumps or a transition to single or double speed humps (similar to those on Xenichen).

The overall aim of these improvements is to increase safety along the road, so any additional signage or road modifications will help achieve this goal.

Continuing with safety/liability concerns, a request has been submitted that the brush along the southwest edge of Lower Sinku be pruned/trimmed. Currently, the brush is growing out on to the roadway and impeding sightlines for vehicles and pedestrians.

Finally, residents of SIB #2 would like to request a copy of the findings of the Terrain Stability Hazards Assessment done for Lower Sinku Drive, Monkey Tree Lane and Selma Park Road. This information would be posted to inform residents about stability, erosion, etc. Once informed, residents can adjust their behaviours, structures and plans so as to reduce their impact on these potentially sensitive areas. Giving residents access to the findings will allow each individual to help reduce erosion, maintain drainage and increase land stability on the affected properties.

Thank you for your consideration in these matters.

Respectfully Submitted

John Miller
604-885-2188



ATTACHMENT #5

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*832 vehicles were counted but some may have been missed during breaks. Therefore, the reported number is of vehicles counted and the true number of vehicles passing by is actually higher than reported.

Appendix 1 – Car Count: June 4th- 21st

From June 4th to June 21st of 2015 an informal count of cars passing by the 5400 block of Sinku Drive was conducted. The observations were made from 9am to 5pm each day. The nature of the study was casual and as such cars may have been missed during breaks. Regardless, the count represents a starting point for measuring traffic numbers along the road and a rough estimate of speed for each vehicle.

Date	Number of Vehicles
June 4th	45
5th	52
6th	53
7th	45
8th	47
9th	33
10th	42
11th	47
12th	48
13th	31
14th	35
15th	46
16th	53
17th	50
18th	40
19th	59
20th	53
21st	53

Notes:

1. The count includes both eastbound and westbound traffic. Seeing as the road is a dead end, many cars may have been counted when travelling in both directions. However, the purpose of the count is not to identify the individuals passing along the road, but rather, the total number of vehicles passing by.
2. The speed of each car was also anecdotally noted. The observer(s) did not have any formal training in assessing the speed of vehicles; therefore, their assessments are based on their interpretation of a safe speed for the road in question. As such, specific data was not included, but their overall observation was that 10-15% of traffic was travelling above a "safe" speed.
3. Subsequent anecdotal observations have identified the peak traffic period as 5pm-7pm. These hours were not included in the original traffic count, so it can be inferred that the total number of vehicles travelling along Lower Sinku Drive is much higher than the original count suggests.

SECHELT INDIAN GOVERNMENT DISTRICT



Advisory Council Report SBL#19

Councillor: Doug Stewart

Date: July 23, 2015

Normal ongoing maintenance as usual.

Public Works installed signs advising residents of fines in the event dogs are not on leashes. This appears, so far, to have had a positive effect.

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SECHELT INDIAN BAND

Advisory Council Report – SBL#23 Councillor: Rose Darland

Date: July 23, 2015

Signs and Speeding:

Blair and his crew arrived on July 8th to install 5 signs.

The two curve signs that were installed for the corners coming down from Palm Beach Road to Stustus Road are incorrect. The signs do not correctly depict the corner ahead. Perhaps this is a standard curved road sign?

At the February 5, 2015 Advisory Council meeting my notes read as follows:

- Speeding is also a problem and creates road surface washboard. The washboard is so bad that residents are driving on the left side of the road to avoid it. This condition happens on a blind corner. It is problematic and dangerous to pedestrians, pets and drivers in oncoming vehicles.

I had to run out to stop a motorcyclist who had been speeding every time he visited. I informed him that he was on private Sechelt Indian Band Land and if he continued doing this I would be reporting him.

In a prior meeting Bill Scotland mentioned problems with speed in his District. I'm asking that if the Band does have speed limits gazetted for SIGD #1 that they might do the same for #23.

We also have a problem in the summer with people searching for beach access. A sign which states:

PRIVATE ROAD

Residents Only

No Parking

No Beach Access

would be of great benefit.

ATTACHMENT #7

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Unfortunately, the water main sign was not included and it was mentioned that that sign would be sent to me, for us to install. At the time I agreed to install the sign, but now realize that I haven't anyone here that can dig that size of a hole and as I understand it, an archeologist needs to be present for excavation.

Property Maintenance: Attention: Lands and Economic Development
Tree Maintenance/Erosion Problems:

I did bring these questions to the attention of Jessie August in an email. I was told that the situation with the trees and ivy was documented and will be in the planning. Also, that permission is required (as per the Lease Agreement) to modify the ground in any way. All requests are to be in writing and permission will be provided in writing. The erosion problem will not be addressed this year and possibly not the next either; too many demands for time and resources.

- I appreciate the clarification on these issues.

Existing Water System:

Re: potable water with good water pressure for all the lessees of #23.

Public Meetings are to be held by Peter Jmaeff with all the residents present and decisions will be voted on before any plans are confirmed or work is done.

- At this time, any idea as to when these public meetings will take place?

Annual Garbage Pick Up:

- Can we schedule the date for mid-September please.