



## Sechelt Indian Band - Lands Department

5545 Sunshine Coast Highway, PO Box 740, Sechelt, BC, V0N 3A0  
Phone: 604.740.5600 Toll Free: 1.866.885.2275 Fax: 604.885.6071  
[lands@secheltnation.net](mailto:lands@secheltnation.net) www.shishalh.com

### Lease Application Form

**Please provide the following information when applying for a new or existing residential lease. Information package to be forwarded directly to the Lands Department.:**

\*Non-refundable Application Fee (includes GST); bank draft payable to

**Sechelt Indian Band:**

\$ 525 for assignment of existing lease

\*Lease Application form; completed and signed by all applicants

\*Most recent 2 years tax returns and Notice of Assessments for each applicant\*

**\*INCOME CONFIRMATION DOCUMENTATION NOT REQUIRED FOR PREPAID LEASES**

\*Copy of Offer to Purchase

\*Copy of current Home Inspection by accredited Inspector

\*Other documents may be requested upon review of application

### Subject Property:

Civic Address: \_\_\_\_\_

Assignor: \_\_\_\_\_

Band Land No: \_\_\_\_\_ Lot No. \_\_\_\_\_

Purchase price: \_\_\_\_\_

Completion date: \_\_\_\_\_

Will there be new financing on this property? \_\_\_\_\_

***If so, we will require full details of financing and approval will be subject to review of the mortgage documentation to ensure it meets the requirements of the SIB.***

Will this be a primary residence? \_\_\_\_\_ Vacation home? \_\_\_\_\_

***Leasehold properties are intended for lessee use only. Sub-letting of properties requires prior approval by the SIB.***

Do you have renovation or construction plans for the property? \_\_\_\_\_

***All construction, alteration or replacement of the buildings or installation of improvements on the land requires approval of the SIB. Please contact the Lands Department for more details as to what this process may entail.***

### External Contacts:

Real Estate Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Legal Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

.....  
**Office Use:**

Date Received: Application \_\_\_\_\_ Fee \_\_\_\_\_ Financial Info \_\_\_\_\_

Lease amount: \_\_\_\_\_ Confirmed by: \_\_\_\_\_

Property taxes: \_\_\_\_\_ Confirmed by: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_ Reviewer: \_\_\_\_\_



shíshálh first nation

### Sechelt Indian Band - Lands Department

5545 Sunshine Coast Highway, PO Box 740, Sechelt, BC, V0N 3A0  
Phone: 604.740.5600 Toll Free: 1.866.885.2275 Fax: 604.885.6071  
[lands@secheltnation.net](mailto:lands@secheltnation.net) www.shishalh.com

**All applicants to fully complete and sign this form.**

#### **Applicant Details:**

##### **Applicant 1:**

First/middle name: \_\_\_\_\_ Surname: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Cell No.: \_\_\_\_\_ email: \_\_\_\_\_  
Home No.: \_\_\_\_\_ Office No.: \_\_\_\_\_  
ID: Type \_\_\_\_\_ No. \_\_\_\_\_  
Type \_\_\_\_\_ No. \_\_\_\_\_  
Social Insurance # (if applicable and authorization provided): \_\_\_\_\_

##### **Applicant 2:**

First/middle name: \_\_\_\_\_ Surname: \_\_\_\_\_  
Date of birth: \_\_\_\_\_  
Cell No.: \_\_\_\_\_ email: \_\_\_\_\_  
Home No.: \_\_\_\_\_ Office No.: \_\_\_\_\_  
ID: Type \_\_\_\_\_ No. \_\_\_\_\_  
Type \_\_\_\_\_ No. \_\_\_\_\_  
Social Insurance # (if applicable and authorization provided): \_\_\_\_\_

Current address: \_\_\_\_\_

Length of time at current address: \_\_\_\_\_ Rent / Own? (circle)

Will current property be retained along with the new property? \_\_\_\_\_

Previous address (if less than 3 yrs at current):  
\_\_\_\_\_

Mailing address (for future correspondence):  
\_\_\_\_\_

#### **Employment / Income:**

##### **Applicant 1:**

Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Duration: \_\_\_\_\_  
Annual Gross Income: \_\_\_\_\_ Salary / commission / hourly? (circle)

##### **Applicant 2:**

Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Duration: \_\_\_\_\_  
Annual Gross Income: \_\_\_\_\_ Salary / commission / hourly? (circle)

##### **Other income:**

|                   | <b>Details</b> | <b>Annual \$</b> |
|-------------------|----------------|------------------|
| Pension           | _____          | _____            |
| Investment income | _____          | _____            |
| Other             | _____          | _____            |
|                   | _____          | _____            |



shíshálh first nation

## Sechelt Indian Band - Lands Department

5545 Sunshine Coast Highway, PO Box 740, Sechelt, BC, V0N 3A0  
 Phone: 604.740.5600 Toll Free: 1.866.885.2275 Fax: 604.885.6071  
[lands@secheltnation.net](mailto:lands@secheltnation.net) www.shishalh.com

### Net Worth Information:

| <b>Assets:</b>             | <b>Details</b> | <b>\$ Value</b> |
|----------------------------|----------------|-----------------|
| Bank accounts              | _____          | _____           |
|                            | _____          | _____           |
| RRSP                       | _____          | _____           |
| Non-registered investments | _____          | _____           |
| Vehicle 1                  | _____          | _____           |
| Vehicle 2                  | _____          | _____           |
| Other real estate          | _____          | _____           |
| Other assets               | _____          | _____           |

| <b>Liabilities:</b>       | <b>Details</b> | <b>Limit</b> | <b>Balance</b> | <b>Payment</b> |
|---------------------------|----------------|--------------|----------------|----------------|
| Credit cards              |                |              |                |                |
| 1.                        | _____          | _____        | _____          | _____          |
| 2.                        | _____          | _____        | _____          | _____          |
| 3.                        | _____          | _____        | _____          | _____          |
| 4.                        | _____          | _____        | _____          | _____          |
| Line of credit            | _____          | _____        | _____          | _____          |
| Loans (car/personal etc.) |                |              |                |                |
| 1.                        | _____          | _____        | _____          | _____          |
| 2.                        | _____          | _____        | _____          | _____          |
| Car insurance             | _____          | _____        | _____          | _____          |
| Utilities                 | _____          | _____        | _____          | _____          |
| Mortgage (other ppty)     | _____          | _____        | _____          | _____          |
| Property tax (other ppty) | _____          | _____        | _____          | _____          |
| Current rent (if ongoing) | _____          | _____        | _____          | _____          |
| Other payments            | _____          | _____        | _____          | _____          |

**Please provide any additional information that may assist in our review of this Lease Application.**

*I/we warrant and confirm that the information given in the application form is true and correct and I/we understand that it is being collected and will be used to determine my/our credit responsibility. You are authorized to obtain any information you may require for these purposes from other sources (including, for example, credit reporting agencies) and each such source is hereby authorized to provide you with such information. I/we consent to the collection, use and disclosure of my personal information for purposes of identification, communication, determining eligibility for tenancy, assessing my credit worthiness, processing payments, responding to emergencies, ensuring the orderly management of the tenancy, entering into and/or renewing a lease agreement and complying with legal requirements. My information will be held in the strictest confidence.*

*I/we understand that the disclosure of my SIN is optional and will only be used to verify that the credit report request is accurately matched up with the correct data contained in my credit history file.*

*I/we understand that I/we may withhold my permission and that in such a case, no investigation will be done, and my application for the lease will not be processed further.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Should you have any further questions or concerns, please call the Lands Department directly.**